

Northern Community Assembly

Wednesday 17 October 2012 at 6.30 pm

**To be held at Ecclesfield Primary
School, High Street, Ecclesfield S35
9UD**

The Press and Public are Welcome to Attend

Membership

Councillors Garry Weatherall (Chair), Trevor Bagshaw, David Baker,
Alison Brelsford, Katie Condliffe, Richard Crowther, Adam Hurst, Alf Meade,
Vickie Priestley, Steve Wilson, Philip Wood and Joyce Wright

PUBLIC ACCESS TO THE MEETING

There are seven Community Assemblies which cover Sheffield; each is made up of the local Councillors from four wards. It is part of their remit to promote the local involvement of local people in the democratic process and to bring decision making closer to local people.

The formal meetings of the Community Assembly are open to the public and are the place where the Councillors make funding decisions as delegated by the Cabinet, relating to the priorities set out in the Community Plan and the Community Involvement Plan. They take place a minimum of 4 times per year, though more often, if required.

There is an opportunity for members of the public to ask questions and submit petitions at these meetings.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday, or you can ring on telephone no. 2734552. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Community Assembly decisions are effective six working days after the meeting has taken place, unless called-in for scrutiny by the relevant Overview and Scrutiny Committee, in which case the matter is normally resolved within the monthly cycle of meetings.

Further information on any of the agenda items can be obtained by speaking to either:

- Lisa Lyon/Marika Puglisi, Community Assembly Managers
Tel: 0114 2037153
Email: lisa.lyon@sheffield.gov.uk, marika.puglisi@sheffield.gov.uk
- Harry Clarke, Democratic Services
Tel: 0114 273 6183
Email: harry.clarke@sheffield.gov.uk

**NORTHERN COMMUNITY ASSEMBLY AGENDA
17 OCTOBER 2012**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**
Members to declare any interests they have in the business to be considered at the meeting
- 5. Minutes of Previous Meeting**
To approve the minutes of the meetings of the Assembly held on 10 July 2012.
- 6. Public Questions and Petitions**
To receive any questions or petitions from members of the public at the meeting
- 7. Streets Ahead Presentation**
Presentation by Rachel Morris, Streets Ahead Programme Steward, Amey
- 8. Petition Report - Parking Restrictions on Ash View, Chestnut Drive and Holly Close**
Report of the Director of Development Services
- 9. Highway Schemes in the Northern Community Assembly for 2012/13**
Report of the Northern Project Delivery Manager and the Northern Community Assembly Manager
- 10. Northern Community Assembly 2012/13 Budget Allocation Report**
Report of the Community Assembly Manager

NOTE: The next meeting of the Northern Community Assembly will be held on Tuesday 11 December 2012 at 6.30 pm

ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

A new Standards regime was introduced on 1st July, 2012 by the Localism Act 2011. The new regime made changes to the way that your interests needed to be registered and declared. Prejudicial and personal interests no longer exist and they have been replaced by Disclosable Pecuniary Interests (DPIs).

The Act also required that provision is made for interests which are not Disclosable Pecuniary Interests and required the Council to introduce a new local Code of Conduct for Members. Provision has been made in the new Code for dealing with “personal” interests.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously, and has been published on the Council’s website as a downloadable document at -<http://councillors.sheffield.gov.uk/councillors/register-of-councillors-interests>

If at all possible, you should try to identify any potential interest you may have before the meeting so that you and the person you ask for advice can fully consider all the circumstances before reaching a conclusion on what action you should take.

Further advice can be obtained from Lynne Bird, Director of Legal Services on 0114 2734018 or email lynne.bird@sheffield.gov.uk

Agenda Item 5

NORTHERN COMMUNITY ASSEMBLY

Meeting held on Tuesday, 10th July 2012 at The Venue, Manchester Road, Stocksbridge

PRESENT: Councillors Garry Weatherall (Chair), Alison Brelsford, Katie Condliffe, Richard Crowther, Adam Hurst, Alf Meade, Vickie Priestley, Steve Wilson, Philip Wood and Joyce Wright

.....

1. **WELCOME AND HOUSEKEEPING ARRANGEMENTS**

The Chair, Councillor Garry Weatherall, welcomed everyone to the meeting and outlined basic housekeeping and fire safety arrangements.

2. **APOLOGIES FOR ABSENCE FROM MEMBERS OF THE ASSEMBLY**

Apologies for absence were received from Councillors Trevor Bagshaw and David Baker.

3. **EXCLUSION OF THE PUBLIC AND PRESS**

No items were identified where resolutions may be made to exclude the public and press.

4. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

5. **APPOINTMENT OF THE DEPUTY CHAIR OF THE ASSEMBLY**

RESOLVED: That Councillor Steve Wilson be appointed as the Deputy Chair of the Northern Community Assembly for the Municipal Year 2012/13.

6. **OLYMPIC TORCH CELEBRATION**

The Chair, Councillor Garry Weatherall, reported that approximately 7,000 people had watched the Olympic torch pass through the Chapeltown/Ecclesfield area and introduced Joshua McGill, who had carried the torch through Chapeltown. Joshua showed the torch to the meeting and explained that he had been selected to carry it because of his presentations on healthy living to local schools and youth clubs. He went on to describe his experience of participating in the torch relay and his feelings on seeing his friends, family and local school children amongst those watching. Joshua added that, as a result of this experience, he was now giving an increased number of healthy living talks to schools, to which he took the torch to show his audience. The Chair congratulated Joshua on his participation and presented him with a certificate to commemorate his achievement.

7. PUBLIC QUESTIONS AND PETITIONS

7.1 Petition

Petition regarding the Provision of a Skate Park in Grenoside

The Assembly received a petition containing 165 signatures requesting a skate park in Grenoside. Councillor Alf Meade expressed his support for the petition and a member of the public stated that the Grenoside Tenants' and Residents' Association might be able to help with raising funds.

RESOLVED: That the Northern Community Assembly agrees (a) to refer the petition to the Cabinet Member for Culture, Sport and Leisure and the appropriate Parks and Countryside officers; and (b) to discuss the petition at a future Members' briefing meeting.

7.2 Public Questions

Responses were provided to public questions as follows:-

7.2.1 Closure of Newton Grange Residential Care Home

In relation to the proposal to replace the Newton Grange Residential Care Home with sheltered flats for the elderly, Christine O'Dell, Provider Services Team, explained that it was long term provision which was being considered and that her team had considerable experience of looking after staff and residents in the decommissioning process. She added that her commissioning colleagues were best placed to answer the numerous questions which had been put and she would take these questions back to them and report to a future Assembly meeting.

Pat Niblett, Home Independence Service, indicated that discussions would take place as to what people wanted on the new development and that the way in which housing support needed to be restructured and appropriate social care models had been identified. The only site available for any new building was Newton Grange and proposals would be prepared in conjunction with Sanctuary Housing Association. She emphasised the commitment to continuing discussions and consultation and stated that a more modern model would be the outcome.

7.2.2 Supertram Link 2 Parking Issue at Malin Bridge

Simon Botterill, Team Manager, Traffic Management, stated that the Passenger Transport Executive had some available funding to investigate where to locate the tram stop and there would hopefully be some progress in this regard by the end of the year.

7.2.3 Speed Indication Devices

Andy McKie, Highways Officer, stated that all available data was to be considered and sites identified for the deployment of the Speed Indication

Devices and Lisa Lyon, Community Assembly Manager, explained that the funding allocation for their rotation during 2012/13 was contained within the Highways Budget report which the Assembly would consider later in the meeting.

7.2.4 *Flooding in Oughtibridge*

The Community Assembly Manager would pass the question to the appropriate Council officer for attention.

7.2.5 *Thornccliffe Project and Master Plan*

Councillor Steve Wilson stated that he had met with the Community Assembly Manager and Director of Culture and Environment and was waiting to find out what users wanted from the project. There would be full consultation with all stakeholders including the Community Assembly and Parish Council. Marika Puglisi, Community Assembly Manager, added that the Assembly had approved an allocation of £5,000 towards the groups associated with the project and she would keep the questioner informed of any decisions.

7.2.6 *Wheel Lane Meeting*

The Chair, Councillor Garry Weatherall, indicated that the Highways report, to be considered later in the meeting, explained the current position regarding Wheel Lane.

7.2.7 *Assembly Small Highways Schemes 2011/12*

Andy McKie, Highways Officer, explained that the majority of small highways schemes approved during 2011/12 had been finished, but the dropped kerbs at the Acorn crossroads had not been completed because of the link in this financial year with the Highways Private Finance Initiative. He added that the order for the work had been placed one week ago.

7.2.8 *Village Officers*

Lisa Lyon, Community Assembly Manager, endorsed the questioner's comments on the hard work and dedication of the two officers and the outcomes achieved. She added that Lucy Atkins' post was only part-time and would have ended in any case in August 2012, as it was funded by an East Peak Innovation Partnership grant. At the present time, community development across the Assembly area was being evaluated and she would report back on the outcome in due course. Marika Puglisi, Community Assembly Manager, added that officers were engaged in the process of looking at the needs of the Parish Councils.

8. **MINUTES OF PREVIOUS MEETINGS**

The minutes of the meetings of the Assembly held on 27th March 2012 and 16th May 2012, were each approved as a correct record.

EXECUTIVE FUNCTION DECISIONS

9. NORTHERN ASSEMBLY DISCRETIONARY BUDGET – REALLOCATION OF FUNDING

The Community Assembly Manager submitted a report containing proposals to reallocate funding from the Assembly's Discretionary Budget 2012/13.

9.1 Decision Taken

RESOLVED: That the Northern Community Assembly:-

- (a) notes the information contained within the report and reallocates the following sums from Northern Community Assembly Discretionary funds:-
 - Previously agreed Ward Pot budget reduced from £36,000 to £10,000 (£2,500 per Ward)
 - £26,000 from Ward Pot funding reallocated towards Small Grants Projects (increasing Small Grants pot from £20,000 to £46,000)
- (b) authorises the Northern Community Assembly Manager, in consultation with the Chair of the Assembly and also, in the case of the Ward Pot funding, with the relevant Ward Members, to agree the allocation of funds from the Ward Pot and Small Grants budgets; and
- (c) authorises the Director of Community Services, in consultation with the Director of Legal Services, to agree the terms on which all funding referred to in the report is made available and to enter into such funding agreements with recipients of the funding and any other related agreements or arrangements, and on such terms, that she considers appropriate.

9.2 Reasons For The Decision

The reallocation of funding is being recommended for two reasons:-

- (a) The Northern Community Assembly has received more Small Grants applications in the first round of grants than the Assembly team had anticipated for the full year. 40 applications received for the first round of funding totalling more than £33,000. The total budget for the year is £20,000.
- (b) Cabinet has now confirmed that each Assembly have been allocated a Highways budget of £40,000. This means that any Highways scheme requests can be considered for funding from this budget rather than the Ward pot.

9.3 **Alternative Options Considered**

Alternative options to running a Small Grants fund and Ward Pot were outlined within the report considered at the Assembly meeting in March 2012. An alternative option to the current proposal which has been considered is to adhere to the original Ward Pot and Small Grants allocation as agreed at the Assembly meeting on the 27th March 2012.

10. **NORTHERN ASSEMBLY HIGHWAYS BUDGET 2012/13**

The Highways Link Manager and the Northern Community Assembly Manager submitted a joint report which set out ideas for spending the Assembly's allocation of £40,000 for Highways schemes in 2012/13 and £12,309 carried forward from 2011/12.

10.1 **Decision Taken**

RESOLVED: That the Northern Community Assembly:-

- (a) notes the information contained within the report and allocates the following sums from Northern Assembly Highways Budget 2012/13:
 - Speed Indication Device Rotation and new sites - £2,664 for twelve rotations
 - Wheel Lane - (Safety Camera Partnership signage) - £2,000
 - Schemes identified using statistical data as spending criteria - Up to £47,645;
- (b) authorises the Highways Link Officer and Northern Community Assembly Manager, in consultation with the Chair, to adjust the precise sums within the areas of spend outlined in paragraph (a) above, and to apply any further underspend from 2011/12 to the same projects;
- (c) defers the decision on the Ecclesfield Road Phase 2 scheme until the Coroner's report and findings on a fatal road accident on that road are released and until more information is made available on the Highways PFI programme; and
- (d) defers the decision on a Worrall Road scheme until more information is made available on the Highways PFI programme.

10.2 **Reasons For The Decision**

The purpose of the Highways Budget is to respond to local requests for Highways improvements. Safer Roads is one of the Northern Assembly Community Plan priorities.

The 2012/13 budget of £40,000 and £12,309 carry forward from 2011/12 will only allow for a small number of schemes to be implemented in this financial year and the proposals set out in the report respond to requests from local residents and build on the work carried out over the last few years.

10.3 **Alternative Options Considered**

Several alternative options for spend have been considered, but are not currently recommended for funding.

- Continue to allocate budget between the four Community Assembly Wards. Ward Members to agree a list of preferred small schemes or potentially 1 or 2 larger schemes at Ward meetings
- Allocate budget to larger schemes across the Assembly
- Nominate 1 20mph zone to be funded centrally to a maximum of £40K.
- Fund 1 Additional 20mph scheme from the Assembly's Highways Budget
- Match spend to PFI programme of works at Ewden zone, to be constructed between September 2012 and March 2013
- Ecclesfield Phase 2
- Consider reducing speed limit at Worrall

11. **STANNINGTON ROAD/STANWOOD AVENUE PETITION REPORT**

The Director of Development Services submitted a report in response to a petition expressing concerns over the safety of pedestrians crossing Stannington Road near the junction of Stanwood Avenue.

11.1 **Decision Taken**

RESOLVED: That the Northern Community Assembly:-

- (a) declines the request to provide a pedestrian facility to the West of the Stannington Road/Stanwood Avenue junction, principally on safety grounds; and
- (b) thanks the petitioners for bringing this matter to the attention of the Council.

11.2 **Reasons For The Decision**

- (a) A number of observations have been made at the Stannington Road/Stanwood Avenue junction and the petitioners' concern for pedestrians crossing the main road near the shops, is understandable. Unfortunately the more pertinent measures of assistance for pedestrians (i.e crossings, pedestrian refuge) are not safe options for this location. Provision of a specific facility explicitly encouraging a crossing movement in an area of restricted intervisibility is unsound. This was the conclusion of engineers in 2003 and the basic layout is little changed. The existing build out, to the East of the Stanwood Avenue junction, is probably the optimum Road Safety feature.

- (b) Aside from any safety considerations it is unlikely, in any event, that a scheme would be funded from mainstream Council budgets. Throughout the City there are a number of locations where pedestrians cross in greater numbers and that have more imposing accident history.
- (c) A traffic calming scheme may have the effect of reducing vehicle speeds by degree but it would be of no direct assistance to pedestrians crossing Stannington Road. Traffic calming features would have a permanent effect on vehicle speeds on a B road. Any deterrent effect may lead drivers to take alternative, inappropriate routes. From a Traffic Management standpoint the B6086 is an appropriate route for commuter traffic and discouraging this route to any great extent may be inadvisable.
- (d) Overall pedestrian numbers are relatively low at this junction. It is appreciated that the existing build out is not direct for all pedestrian journeys but this facility is available for those who value safety over convenience. The build out is pertinent for walking journeys to and from Forge Valley School (opened in September 2011) and for those wishing to wait for the bus at the inbound stop. Forge Valley students are also able to use the Zebra Crossing at the Stannington Road/Barlow Road junction rather than walk Stanwood Avenue. The difference in the distance between these two walking journeys is slightly less than fifty metres. However relatively few Forge Valley students live South West of the Stanwood Avenue junction and subsequently there are very few genuine walking journeys. In the morning period large numbers of students crossing Stannington Road have chosen to travel further on the outbound buses in order to pay a visit to the shops. This is not a direct school journey.

All things considered a commitment of resources to any of the feasible options described may yield little dividend in terms of overall pedestrian safety at this location.

11.3 **Alternative Options Considered**

- (a) The layout is little changed since engineers reviewed this location in 2003. Because visibility is restricted by the bend it is not feasible to construct a safe pedestrian facility to the West of the Stanwood Avenue junction.
- (b) Even if the area in front of the shops was judged an appropriate location for a crossing, customer parking and space for loading and deliveries would be removed, as all on street parking in front of the shops, would be unavailable. Relocation of the outbound bus stop would be necessary and this will, by degree, alter pedestrian desire lines which, in turn, may diminish the attractiveness of incorporating a crossing into a walking route. It is likely that some residents would express disapproval if a bus stop was sited outside their house.

- (c) It may be feasible to locate a Zebra Crossing, in conjunction with speed cushions, on the Eastern side of the Stanwood Avenue junction. Such a facility would supercede the existing build out. Nonetheless it is doubtful that all pedestrians would be drawn to the crossing and some may continue to cross Stannington Road using direct routes. The necessary relocation of the inbound bus stop would in itself contribute to an alteration to customary pedestrian desire lines. Taking everything into account the commensurate safety gain, in replacing the existing build out, would be minimal. The estimated cost of providing a Zebra Crossing, with traffic calming features would be in excess of £80,000.
- (d) Doing nothing is an option. The situation will remain as it is.
- (e) This section of Stannington Road could be subject to a traffic calming scheme – possibly a series of cushions. Such a scheme would not be of direct help to pedestrians crossing the road. The effect would be a reduction in vehicle speeds but, again, the overall safety improvement may be minimal.

From a traffic management viewpoint, the deterrent effect of providing traffic calming measures on a B road may be viewed as a negative. Drivers may well seek other inappropriate routes thereby creating additional road safety problems.

It is difficult to provide a precise cost estimate for such a traffic calming scheme without detailed design work taking place. However an indicative estimate may be in excess of £65,000.

- (f) Forge Valley students, on bus and walking journeys, do have the option of using the Zebra Crossing at the Stannington Road/Barlow Road. In comparison with the walking route (which takes in Stanwood Avenue) the difference in distance is fifty metres.

Very few Forge Valley students live in the area South West of Stanwood Avenue. Most of the children witnessed crossing the road, in front of the shops, on the mornings of 20th and 21st February 2012 did so after alighting an outbound bus (N.B. 31 children did this on 21st February). These Forge Valley students *choose* to take an indirect route (i.e. remaining on the outbound bus) in order to pay a visit to the shops.

12. **NORTHERN COMMUNITY ASSEMBLY REPRESENTATION ON SHEFFIELD HOMES NORTH AREA BOARD AND SHEFFIELD HOMES NORTH WEST AREA BOARD**

The Community Assembly Manager submitted a report on the proposed nomination of a member of the Community Assembly to the Sheffield Homes North Area Board and Sheffield Homes North West Area Board respectively.

12.1 **Decision Taken**

RESOLVED: That the Northern Community Assembly:-

- (a) having regard to any views expressed by the Cabinet Member for Homes and Neighbourhoods about the proposal to nominate Councillor Garry Weatherall to the Sheffield Homes North Area Board, and Councillor Richard Crowther to the Sheffield Homes North West Area Board, nominates those two members of the Assembly to these positions;
- (b) requests the Director of Modern Governance to refer these nominations to Full Council at the earliest opportunity; and
- (c) requests the Community Assembly Manager to complete the necessary paperwork to effect these appointments, in consultation with the Director of Legal Services.

12.2 **Reasons For The Decision**

The Northern Community Assembly has been requested to nominate two Sheffield City Council appointees, one to the Sheffield Homes North Area Board and one to the Sheffield Homes North West Area Board.

12.3 **Alternative Options Considered**

The Northern Community Assembly could consider alternative nominees to the Councillors proposed.

13. **OLDER PEOPLE'S CONFERENCE**

Marika Puglisi, Community Assembly Manager, reported on a 50+ event which had taken place in Stocksbridge and at which different services such as South Yorkshire Fire and Rescue, South Yorkshire Police, South Yorkshire Transport and Sheffield Homes had been represented. There were over 50 people in attendance, who were mostly from the Stocksbridge/Deepcar area and officers were now looking at the outcomes from the event to assess what older people needed. Feedback was also being considered so that any future such events could be improved and it was hoped to organise similar events across the Assembly area. Any further developments would be reported back to the Assembly.

RESOLVED: That the Northern Community Assembly notes the information reported.

14. **DATE OF NEXT MEETING**

The Assembly noted that its next meeting would be held on Tuesday, 2nd October 2012, at 6.30 p.m. at Ecclesfield School.

(NOTE: These minutes are subject to approval at a future meeting).

This page is intentionally left blank



SHEFFIELD CITY COUNCIL Northern Community Assembly Report



Report of: Director of Development Services

Date: October 17 2012

Subject: **Petition requesting parking restrictions on Ash View, Chestnut Drive and Holly Close**

Author of Report: **Andrew Kay**

Summary: **The purpose of the report is to assist the Assembly in order to provide a reply to the petitioners**

Reasons for Recommendations: In summary, the location is judged to be low risk from a Road Safety point of view and implementation of parking restrictions, at the junctions, is not viewed as essential. However, at discretion the assembly may decide to investigate a more extensive lining scheme taking in a revision of existing school keep clear markings.

Recommendations:

That the requests to provide parking restrictions and a resident parking scheme, near Windmill Hill School, are declined

The petitioners are thanked for bringing this matter to the attention of the Council.

Background Papers: No

Category of Report: OPEN

Statutory and Council Policy Checklist

Financial Implications
YES
Legal Implications
NO
Equality of Opportunity Implications
NO
Tackling Health Inequalities Implications
NO
Human rights Implications
NO
Environmental and Sustainability implications
NO
Economic impact
NO
Community safety implications
YES
Human resources implications
NO
Property implications
NO
Area(s) affected
North Community Assembly
Relevant Cabinet Portfolio Leader
Cllr Leigh Bramall
Relevant Scrutiny Committee if decision called in
Economic and Environmental Wellbeing
Is the item a matter which is reserved for approval by the City Council?
Yes
Press release
NO

REPORT TO THE NORTHERN COMMUNITY ASSEMBLY

1.0 SUMMARY

- 1.1 To respond to petitioners requesting parking restrictions on Ash View, Chestnut Drive and Holly Close.

2.0 WHAT DOES THIS MEAN FOR PEOPLE WITHIN THE NORTHERN COMMUNITY ASSEMBLY AREA

- 2.1 If an option to promote measures is adopted by the Community Assembly the process involved in consulting on the proposal supports the 'A Great Place to Live' objectives of communities having a greater voice and more control over services which are focussed on the needs of individual customers. Our open, honest and transparent way of working with local residents has increased confidence in the consultation processes.

3.0 OUTCOME AND SUSTAINABILITY

- 3.1 Provision of any lining will have an implication for future maintenance costs.
- 3.2 If the Community Assembly decides to take no action there will be no outcomes to report.

4.0 REPORT

- 4.1 A petition, containing 25 signatures was received by the Cabinet Highways Committee on February 9 2012.. Subsequently the petition was referred to the Northern Community Assembly

The body of the petition has no heading but a covering letter, written by the petition organiser, includes the following requests;

- *To have double yellow lines placed wherever they are needed (the petitioner suggests all road junctions near Windmill Hill School- Ash View//Holly Close, Ash View/Chestnut Drive, Ash View/Bevan Way)).*
- *Bollards placed on corner pavements.*
- *Residents only parking, particularly on Holly Close.*
- *Any other form of restricted parking which you can suggest*

The breakdown of the petitioners addresses is as follows.

Holly Close – 10 residents

Chestnut Drive – 9

Ash View -5

Chapel Road -1

- 4.2 Ash View, Bevan Way, Chestnut Drive and Holly Close are unclassified roads with a speed limit of 30 mph. Windmill Hill School is situated on Ash View and the usual school gate parking occurs at school start and finish times.
- 4.3 According to the School Travel Plan, Windmill Hill Primary School has 357 pupils. Approximately half of these students are brought, to and from site, by adults in cars. The school has made periodic appeals to parents to consider alternative modes of transport and for considerate parking.
- 4.4 In the five years up to September 30th 2011 no injury incidents are recorded, in police accident records, for the roads Ash View, Chestnut Drive and Holly Close.
- 4.5 The length of Ash View is part of the number 72 bus route. The frequency of the bus is one an hour.
- 4.6 Officers have made a number of visits to this location and an officer has been in conversation, with the petition organiser, on location.
- 4.7 The mass parking, outside Windmill Hill Primary School is typical of the vast majority of schools sites. Customarily such parking is transitory. The morning period is characterised by parents making short term “drop offs “ on the school run. At school closing time some parents wait, in vehicles, for periods of approximately twenty minutes.
- 4.8 On Ash View there are three entrances to Windmill Hill School. Two of the accesses are for pedestrians the other is for vehicles. These entrances are covered by a single length of school keep clear line with a length of 110 metres. The length of this marking appears to be excessive bearing in mind a vehicle access lies between the two pedestrian entrances. A school keep clear marking is pertinent to pedestrian movements and not vehicle access issues.

- 4.9 On September 6th 2011 Ash View (outside the school gates) was formally assessed for suitability as a school crossing patrol site. The location did not meet the criteria set by national guidelines.

The assessor recorded the following comments:

“During the busiest half hour period (08.25 – 08.55) 93 children crossed near this location and 116 children used this route

The vast majority of children, crossing near the site were accompanied. During the busiest period the majority of vehicles, using this route, were parents dropping off children. Most people did not appear to have much difficulty crossing as there were lots of gaps in the traffic

It would also be very difficult to site a warden as the school has two entrances quite a distance apart and it would be anticipated that pedestrians would continue to cross on their desired route.

Details of the count taken, at the time of this site visit, are included as Appendix B

- 4.10 The petitioners have requested a residents parking scheme be implemented on Holly Close. School gate parking adds to on street resident parking and inconvenience is experienced. The photograph below gives an illustration of the scene shortly after school home time.



5.0 ALTERNATIVE OPTIONS CONSIDERED

5.1 The cost of raising a Traffic Regulation Order is £3,500. The order would be required if the Authority was to enter into public consultation on any proposal to implement double yellow lines at the Ash View/Chestnut Drive, Ash View/Holly Close and Bevan Way/Ash View junctions. Any lining work would be an additional cost.

It should be noted that parking restrictions, when in force, apply to both footway and carriageway parking.

5.2 Rule 243 of the Highway Code advises that drivers should not park within ten metres of a junction but, at school opening and closing times, vehicles are parked on the radii of the junctions near Windmill Hill School (see photograph below). Provision of lines at these locations would not be detrimental in road safety terms. However, from a road safety viewpoint, priority, for implementing parking restrictions, would be given to junctions with a high level of collision incidents and where a lack of visibility was a contributory factor. As stated, no injury incidents are recorded in the area surrounding Windmill Hill School.

Bus drivers would be assisted by implementation of parking restrictions at the Ash View/Bevan Way junction. There are occasions when school related parking inhibits the right turn (from Bevan Way into Ash View).

5.3 The Assembly may elect to engage in a more expansive lining scheme which would include a revision of the existing school keep clear marking. The existing marking would be obliterated and two new school keep clear markings (with enhanced enforcement status) could be provided outside the current pedestrian entrances. Representatives of the school have expressed approval for the basic idea). The school vehicle access and the caretaker access could be covered with, more appropriate, white "H" markings. The cost of this scheme (including double yellow lines at the junctions) would be approximately £7,500 -£10,000. Alternatively the Streets Ahead initiative could offer the prospect of revising the School Keep Clear markings. Provisionally this area is scheduled for treatment in year three of the programme. This may prove to be the optimum opportunity to revise these inappropriate markings.

5.4 Wholesale or more widespread parking restrictions outside schools are, in general, not recommended by officers. Reasons include the probability of creating conditions whereby vehicle speeds are likely to increase past the school and the prospect of merely moving parking to other locations where a new set of residents will express dissatisfaction. However if the Assembly

chose to pursue this option the cost would be £3,500 (the TRO) plus the lining costs.

- 5.5 The petition organiser has suggested provision of bollards in order to prevent full and partial footway parking at the junctions of Ash View/Holly Close and Ash View/Chestnut Drive. In isolation such obstacles would not prevent parking in the carriageway near junctions. The cost of an appropriate bollard, at *Street Force* prices is £250.
- 5.6 The Authority could choose to do nothing. The situation will remain as it is.
- 5.7 Implementation of a resident parking scheme, at a location, where mass parking is transitory may be viewed as a disproportionate response. The Northern Assembly area has many schools where residents may experience similar inconveniences. Residents parking schemes usually cover areas (rather than a single road). An approximate estimate of the cost of such a scheme would be in excess of £10,000. As usual, a proposal for a residents parking scheme would require consultation. Residents views cannot be predicted. Some find the cost of £30 per vehicle (per annum) a deterrent.

Financial Implications

Any scheme would be funded from the Northern Community Assembly's financial allocation. The cost of the discretionary scheme (described in 6.3) is estimated at £7,500 to £10,000 at *Street Force* prices.

Legal Implications

The Council has a statutory duty to promote road safety and to ensure that any measures it promotes and implements are reasonably safe for all road users. In reaching decisions of this nature must clearly take into account any road safety issues that may arise and follow the relevant legislation and guidance. Providing that it does so, it is acting lawfully, as it is doing in this case.

Equality of Opportunity Implications

No significant implications are envisaged in relation to any of the lining schemes suggested.

Human Resource implications

No significant implications are identified

Environmental and Sustainability Implications

The lining schemes described will increase future maintenance burdens – but only on a small scale. Implementation of parking restrictions, in the school situation, is likely to lead to a migration of parking elsewhere. This is why extensive parking restrictions are not recommended.

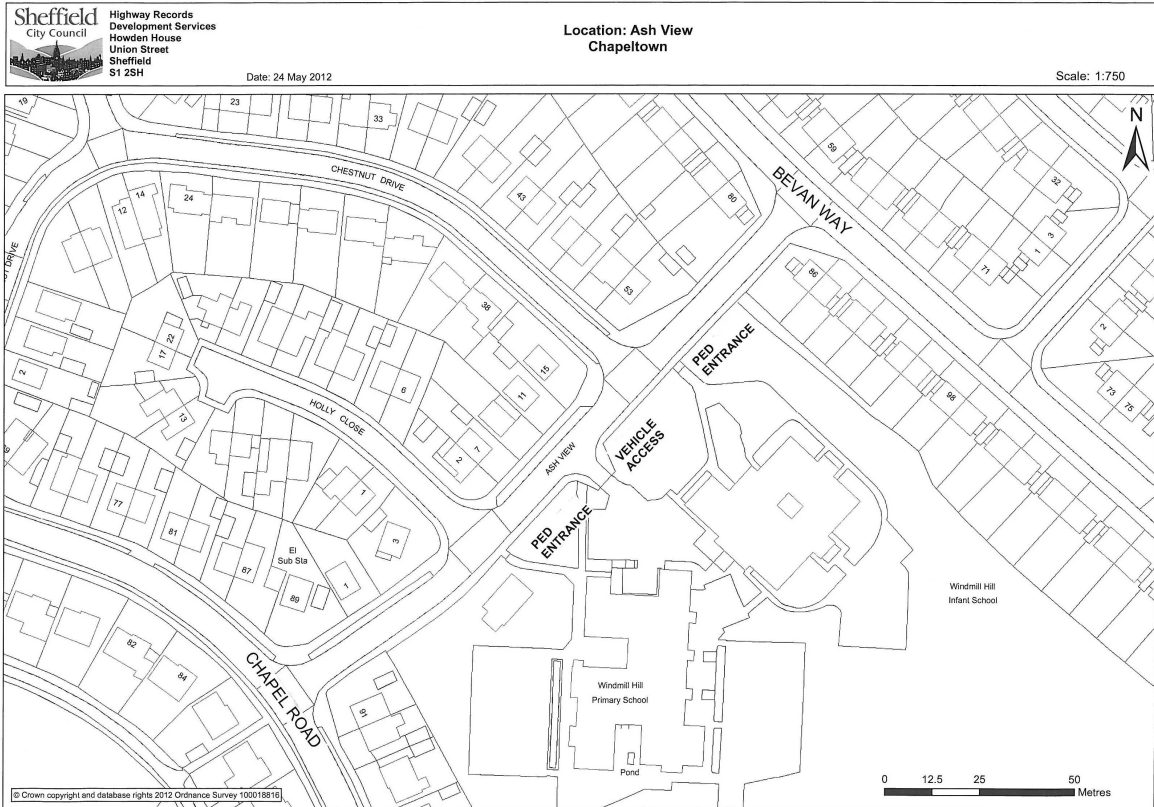
6.0 REASONS FOR RECOMMENDATIONS

- 6.1 The parking patterns have been long established in the area under examination and, overall, the road safety risks are judged to be low. The lead petitioner has described the situation as dangerous, but the police incident data is testament to the low risks associated with the site. At school opening and closing times vehicle speeds tend to be low (this is acknowledged by the petition organiser who states that, “the road is so congested at peak times that cars cannot even reach 20mph”) Other contributory factors to the safety of the location include that Ash View is not a particular through route and traffic volumes are relatively small. As is normally the case in modern times, the vast majority of students are escorted to and from school by an adult. The adult accompaniment is a significant factor in child pedestrian safety. Vehicle/pedestrian collisions outside schools and incidents involving accompanied children are rare.
- 6.2 There are many junctions throughout the city where drivers park within 10 metres of a junction. From a Road Safety standpoint, junctions with an incident history (where visibility was acknowledged as a causation factor) would be prioritised for parking restrictions. The recommendation (7.1) has been given taking into account a view of overall road safety priorities.
- 6.3 At the Assembly’s discretion a proposal for parking restrictions, at the junctions, could be worked up. The opportunity could be taken to revise the existing school keep clear markings along with implementing parking restrictions at the junctions. Other things being equal no negative road safety implications would arise from such proposals. It is possible that an alteration of the School Keep Clear markings could be deferred until the arrival, in the area, of the *Streets Ahead* initiative.

7.0 RECOMMENDATIONS

- 7.1 That the requests to provide parking restrictions and a resident’s parking scheme, near Windmill Hill School, are declined.
- 7.2 The petitioners are thanked for bringing this matter to the attention of the Council.

APPENDIX A



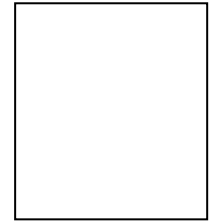
APPENDIX B - Counts taken as part of assessment for provision of crossing warden – 6 September 2011

Time	Car/Van	Hgv/Pcv	Unaccompanied child under eleven years old	Accompanied child under eleven years old
08.06-08.10	16	-	-	-
08.11-08.15	18	-	-	-
08.16-08.20	14	-	-	3
08.21-08.25	12	-	-	-
08.26-08.30	15	-	2	5
08.31-08.35	18	-	1	13
08.36-08.40	23	-	4	27
08.41-08.45	22	2	-	33
08.46-08.50	23	-	-	7
08.51-08.55	11	-	-	1
08.56-09.00	8	1	-	-

This page is intentionally left blank



SHEFFIELD CITY COUNCIL Cabinet/Cabinet Highways/Community Assembly* Report



Report of: Northern Project Delivery Manager / Northern
Community Assembly Manager

Date: 17th October 2012

Subject: Highway Schemes in the Northern Community
Assembly for 2012/2013

Author of Report: Simon Botterill – Northern Project Delivery Manager
Simon.botterill@sheffield.gov.uk 0114 273 6167

Lisa Lyon / Marika Puglisi
Northern Community Assembly Manager (Job Share)
lisa.lyon@sheffield.gov.uk 0114 2037153
marika.puglisi@sheffield.gov.uk

Summary:

In July, members approved the Highways Budget for this financial year. This report now recommends the adoption of a methodology on how this funding should be spent.

The methodology allocates funding to both large and small scheme requests and recommends budget flexibility between types to better manage spending.

Reasons for Recommendations:

The highway budget is not sufficient to satisfy all the requests made for changes. It is necessary to agree an appropriate distribution of the funding to ensure benefit across a range of request types over the whole Assembly area.

Recommendations:

Members approve the spending of highway funding as described in the body of the report.

Background Papers: None

Category of Report: OPEN

Statutory and Council Policy Checklist

Financial Implications
YES Cleared by: Matthew Bullock 09/10/2012
Legal Implications
YES/ Cleared by: Deborah Eaton 09/10/2012
Equality of Opportunity Implications
YES/ Cleared by: Ian Oldershaw 01/10/2012
Tackling Health Inequalities Implications
YES/NO
Human rights Implications
YES/NO:
Environmental and Sustainability implications
YES/NO
Economic impact
YES/NO
Community safety implications
YES/NO
Human resources implications
YES/NO
Property implications
YES/NO
Area(s) affected
Northern Community Assembly
Relevant Cabinet Portfolio
Relevant Scrutiny Committee if decision called in
Economic and Environmental Wellbeing
Is the item a matter which is reserved for approval by the City Council?
NO
Press release
YES/NO

1.0 SUMMARY

- 1.1 In July, members approved the Highways Budget for this financial year. This report now recommends the adoption of a methodology on how this funding should be spent.
- 1.2 The methodology allocates funding to both large and small scheme requests and recommends budget flexibility between types to better manage spending.

2.0 WHAT DOES THIS MEAN FOR SHEFFIELD PEOPLE WITHIN THE NOTHERN COMMUNITY ASSEMBLY AREA

- 2.1 The allocation of £40,000 for small Highways works via the Community Assembly allows some of the issues and priorities of local people to be addressed.
- 2.2 Typically the changes made to the highway resulting from these requests will improve road safety and will help people with mobility problems to have better access to local service and facilities.

3.0 OUTCOME AND SUSTAINABILITY

- 3.1 The funding identified in this report will contribute to the delivery of one of the priorities in the Northern Community Assembly Plan – Safer Roads - thus benefiting residents in the Northern Assembly Area.
- 3.2 The funding also supports the City Council's priorities, values and outcomes as set out in the Corporate Plan 'Standing Up For Sheffield'. In particular, being a 'Great Place to Live' by making changes that help people use the City's road network, especially cycling and walking, thus encouraging sustainable transport options.

4.0 THE REPORT

- 4.1 A sum of £40,000 has been allocated to the Northern Community Assembly for the financial year 2012/13. A carry over of £12,309 from the previous year has been added to this year's allocation and the total is subject to the spending methodology contained in this report.
- 4.2 July's report also approved two items from the budget which need to be deducted. These are a rotation cycle, for the remainder of the current financial year, of the Speed Indication Devices and the provision of signing on Wheel Lane at Grenoside to allow the Safety Camera Partnership to carry out enforcement. The cost of these items is estimated to be £4,000.
- 4.3 It is proposed to divide the funding between requests from both the large and small scheme request lists. The small scheme request list can be broken down into a number of request types and it is proposed to allocate funding across these areas.
- 4.4 The large scheme list is categorised into cost bands. Many requests now are beyond the scope of the Assembly's budget and only those with a budget cost of less than £50,000 have been considered.

- 4.5 Of those, it is recommended that best value for money would be achieved by promoting schemes that can be coordinated with the new Streets Ahead project. In this way, the cost of the schemes should be minimised. The Streets Ahead Project will be active in the Worrall and Loxley areas this financial year and it is recommended that the two speed limit change schemes be adopted for implementation.
- 4.6 The Worrall Scheme seeks to reduce the speed limit on Worrall Road between the Hillsborough Golf Club and Worrall village from the national speed limit of 60 mph to 40 mph.
- 4.7 On Loxley Road, new residential development has made it appropriate to relocate the start of the 30 mph near Back Lane westward to Long Lane and to re-establish a new 40 mph buffer zone.
- 4.8 The combined cost of these schemes is estimated at £25,000 although there may be significant savings accrued by carrying out these at the same time as the Streets Ahead Maintenance works.
- 4.9 The small scheme list would then spend the remainder of the budget, expected to be about £23,309. The headings under which spending is proposed are Dropped Kerbs (both at junctions and those to allow disabled people access to the road), Parking Restrictions, Handrails, Pedestrian H markings, and Miscellaneous (covering minor kerb works and signing). A number of requests have already been identified and are listed below under their relevant headings.
- 4.10 The funding allocated to the small scheme list would be spent across the Assembly area and each heading would be given a notional spending range. This would allow flexibility between headings.
- 4.11 Once the large schemes have been priced, any reduction in costs would be re-allocated to the small scheme list Miscellaneous heading. A number of suggestions have already been identified in this category for further consideration.
- 4.12 In summary, the spending methodology is as follows:
Large Schemes ~ £25,000 for Worrall Road and Loxley Road speed limit changes.
Small Schemes ~ £23,309
Dropped Kerbs £5,000 - £10,000
Parking Restrictions £5,000 - £10,000
Bevan Way, Chapeltown and Langsett Road South
Handrails and Pedestrian H markings £5,000 - £7,000
Miscellaneous – guide allocation to be determined from Large Scheme Savings
HGV signing Loxley area, Wortley Court kerb extensions, Church Street/The Common island enlargement and Blacksmith Lane kerb extensions at park accesses.

5.0 Financial Considerations

5.1 The budget and delegations were approved in the July report to the Northern Community Assembly. There are no new financial implications arising from this report.

6.0 Legal Implications

6.1 The Council, as the Highways Authority for Sheffield, has the powers under Part V of the Highways Act 1980 to implement the improvements requested in this report.

6.2 The Council also has a statutory duty to promote road safety and to ensure that any measures it promotes and implements are reasonably safe for all users.

6.3 In making decisions of this nature the Council must be satisfied that the measures are necessary to avoid danger to pedestrians and other road users or for preserving or improving the amenities of the area through which the road runs. Providing that Members are so satisfied then it is acting lawfully and within its powers.

6.4 This funding is allocated from the Local Transport Plan budget and as such all projects using this funding will need to comply with the aims and objectives of the Local Transport Plan.

7.0 Equality of Opportunity Implications

7.1 The Northern Community Highways budget is being applied across the Assembly area, with measures which will benefit all parts of the community, including pedestrians, public transport users, car users and those with limited mobility. Fundamentally the improvements are equality neutral as they will affect all local people equally regardless of age, sex, race, faith, disability, sexuality, etc. However, they should prove particularly positive for vulnerable road users and pedestrians such as the elderly, the young, the disabled and their carers. No negative equality impacts have been identified.

8.0 Human Resource Implications

8.1 There are no specific human resource implications for the Council as a result of the allocation of this funding.

9.0 Environmental and Sustainability Implications

9.1 The proposals in this report promote responsible driving and pedestrian safety.

10.0 Mitigation of Risk

10.1 The risks relating to this proposal have been considered by the Northern Community Assembly Team and Highways Officers. These risks will be regularly reviewed and monitored.

11.0 ALTERNATIVE OPTIONS CONSIDERED

11.1 It would have been possible to spend the whole of the budget on a one or

two large scheme alone, but route would not provide benefit across the whole assembly area. Alternatively, utilising the whole budget on small schemes prevents the Assembly from achieving a strategic goal of improving the safety on its roads.

- 11.2 At this time, the Streets Ahead project is active in only a small part of the Assembly area and it is not practical to align more highway budget to realise greater benefit.

12.0 REASONS FOR RECOMMENDATIONS

- 12.1 The highway budget is not sufficient to satisfy all the requests made for changes. It is necessary to agree an appropriate distribution of the funding to ensure benefit across a range of request types over the whole Assembly area.

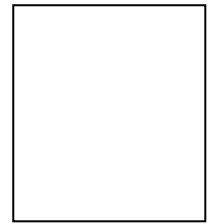
7.0 RECOMMENDATIONS

- 7.1 Members approve the spending of highway funding as described in the body of the report.

Simon Botterill
Northern Project Delivery Manager
8th October 2012



SHEFFIELD CITY COUNCIL Northern Community Assembly Report



Report of: Northern Community Assembly Manager

Date: 17th October 2012

Subject: Northern Community Assembly 2012/13 Budget Allocation

Author of Report: Marika Puglisi & Lisa Lyon
Northern Community Assembly Manager
lisa.lyon@sheffield.gov.uk;
marika.puglisi@sheffield.gov.uk
0114 2845175

Summary:

The Northern Community Assembly has a discretionary budget of **£178,488** for 2012 – 2013. The majority of this was allocated to services and projects by the Assembly in March and July 2012. The remaining unallocated budget is **£21,988**.

This report proposes that, based on the priorities identified in the Community Plan, funding allocations should be made for the following activities:

- Fund actions/ work identified as a result of three older peoples conferences - **£5000**
- Supporting the work of the Northern Youth Forum - **£500**
- Ward Walkabouts - **£1000**
- Additional Highways budget to deliver small schemes alongside the Streets Ahead programme for this financial year, **£13,500**
- Economic Workshops (e.g. Funding, green technology, food and tourism, enterprising mums, specialist business advice, tax returns) **£2000**

All allocations will need to be spent by any recipients by 31st March 2013.

Reasons for Recommendations:

The areas of work are put forward on the basis that they align with the Northern Community Assembly Community Plan priorities and build on the experience of previous funding.

The allocation of the remaining 2012/13 Northern Community Assembly Discretionary Budget will ensure activity takes place to address some of the priorities as identified in the Northern Community Assembly Plan, namely;

- Supporting Local communities
- Safer Roads
- Better Parks and open Spaces
- Activities for Children and young People
- Supporting the Local Community

Recommendations:

That the Northern Community Assembly:-

- (1) Considers the information contained within this report and allocates the remaining **£21,988** of the 2012/13 Discretionary Budget to the projects identified in Section 4, namely:
 - Fund actions/ work identified as a result of three older peoples conferences - **£5000**
 - Supporting the work of the Northern Youth Forum **£500**
 - Ward Walkabouts, **£1000**
 - Additional Highways budget to deliver small schemes alongside the Streets Ahead programme for this financial year, **£13,500**
 - Economic Workshops (e.g. Funding, green technology, food and tourism, enterprising mums /dads, specialist business advice, tax returns) **£2000**
- (2) Delegates authority to the Assembly Manager, in consultation with the Chair of the Assembly, to -
 - Agree the particular activities to be funded from the activity budgets agreed in (1) above;
 - Agree targets, outputs and outcomes for all funded activity with the identified service deliverer and ensure best value for money;
 - Vary the amount of these allocations by not more than ten per cent in each case, funding permitting; and
 - Reallocate any further underspend to projects that will tackle one or more priorities within the Northern Community Plan
- (3) Authorises the Director of Community Services, in consultation with the Director of Legal Services, to agree the terms on which all funding referred to in this report is made available and to enter into such funding agreements with recipients of the funding and any other related agreements or arrangements, and on such terms, that she considers appropriate.

Background Papers: Northern Community Plan 2011/13
Northern Assembly Discretionary Budget
report – 27th March 12, 10th July 12

Category of Report: OPEN

Statutory and Council Policy Checklist

Financial Implications
YES
Legal Implications
Yes/Cleared by: Andrew Bullock
Equality of Opportunity Implications
YES
Tackling Health Inequalities Implications
Yes
Human rights Implications
NO
Environmental and Sustainability implications
YES
Economic impact
YES
Community safety implications
YES
Human resources implications
NO
Property implications
NO
Area(s) affected
Northern Community Assembly Area of Sheffield
Relevant Scrutiny Committee if decision called in
Safer and Stronger Communities
Is the item a matter which is reserved for approval by the City Council?
NO
Press release
NO

1. Summary:

The Northern Community Assembly has a discretionary budget of **£178,488** for 2012 – 2013. The majority of this was allocated to services and projects by the Assembly in March and July 2012. The remaining unallocated budget is **£21,988**.

This report proposes that, based on the priorities identified in the Community Plan, funding allocations should be made for the following activities:

- Fund actions/ work identified as a result of three older peoples conferences - **£5000**
- Supporting the work of the Northern Youth Forum **£500**
- Ward Walkabouts, **£1000**
- Additional Highways budget to deliver small schemes alongside the Streets Ahead programme for this financial year, **£13,500**
- Economic Workshops (e.g. Funding, green technology, food and tourism, enterprising mums, specialist business advice, tax returns) **£2000**

All allocations will need to be spent by any recipients by 31st March 2013.

2. What does this mean for the people in the Northern Community Assembly Area

The current Northern Assembly Community Plan was adopted in September 2011, and was based on a careful process of listening to the needs of the area. This was developed through the knowledge and expertise of Councillors; statistical information; discussions with partner agencies and community organisations; and consulting with residents via postal survey.

The areas of work are put forward on the basis that they align with the Northern Community Assembly Community Plan priorities and build on the experience of previous funding.

The allocation of the remaining 2012/13 Northern Community Assembly Discretionary Budget will ensure activity takes place to address some of the priorities as identified in the Northern Community Assembly Plan, namely;

- Supporting Local communities
- Safer Roads
- Better Parks and open Spaces
- Activities for Children and young People
- Supporting the Local Community

3. Outcome and sustainability

The funding identified in this report will contribute to the delivery of the priorities in the Northern Community Assembly Plan, thus benefiting residents in the Northern Community Assembly Area.

The projects and activity within this report contribute to all five of the key ambitions as indicated in the Sheffield City Strategy 2010-2020 (Sheffield 2020 – Where People Shape the Future) –

- **Distinctive**; using the immense sense of pride local people have in the city and Northern part of Sheffield to bring local projects forward for funding.
- **Successful**; working with partners at a local level with joint health and community development projects and strategically through our formal partnerships.
- **Inclusive**; support projects that enable all sections of our community to benefit and join in new activities.
- **Vibrant**; support the community and voluntary sector in working to achieve the priorities for the area.
- **Sustainable**; ensure that future generations can enjoy the open spaces in our area and that the Assembly plays a key role in protecting our environment.

The funding also supports the City Council's priorities, values and outcomes as set out in the Corporate Plan 'Standing Up For Sheffield'. In particular:

Priorities

- Supporting and protecting communities

Values

- Spend public money wisely
- Long term view
- Enable individuals and communities

Outcomes

- Better Health and Wellbeing
- Safe and Secure Communities
- An Environmentally Responsible City

4. Full Proposal

The Northern Assembly Discretionary Budget for 2012/13 is **£178,488**.

The budget has been calculated on an aggregated ward basis, using a £1 per head of population allocation and an additional amount using the Indices of Multiple Deprivation.

Area	ID Allocation	Pop Allocation	Total Allocation
East Ecclesfield	29211	18,667	47878
Stannington	21698	18,536	40234
Stocksbridge and Upper Don	26192	19,435	45627
West Ecclesfield	26498	18,250	44748
Northern CA Total	103,600	74,888	£178,488

To date the budget has been allocated as follows:

- Support the Voluntary, Community and Faith Sector, **£5,000**
- Community participation and involvement pot, **£7,000**
- Ward Pot, **£10,000**

- Small grants, **£46,000**
- Northern Community Assembly Office Costs, **£10,000**
- Activities for Children and Young People, **£50,000**
- Orchards and forest gardens project, **£2,500**
- Thorncliffe Masterplan technical studies, **£5000**
- Environmental work, **£15,000**
- Neighbourhood Action Group's partnership work support, **£6000**

It is recommended that the remaining **£21,988** discretionary budget is allocated as follows:

a) Fund actions/ work identified as a result of three Older Peoples Conference - £5000

The Northern Community Assembly hosted an Older Peoples' Conference at Stockbridge in July 2012 and will be hosting a similar event in Chapeltown in October and Bradfield in the New Year.

The aim of the events is to invite older people from across the Northern Community Assembly to find out more about their area and to listen to and discuss important issues for older people.

The £5000 would enable the Community Assembly to fund discrete pieces of work and/or activities in response to the feedback from the conferences and work focused on tackling social isolation.

b) Supporting the work of the Northern Youth Forum - £500

The Northern Youth Forum is a group of young people aged 13 - 19 who are passionate about making a difference within their community and getting the voices of young people heard. The aim of the youth forum is to give young people an opportunity to express their views and concerns to local decision makers and service providers.

Each youth forum member will represent an area, school or youth club. They will represent the views of other young people and they will feedback to young people what has been discussed in youth forums and anticipated action plans.

The Northern Youth Forum (NYF) has considered several opportunities for joint working with the Northern Community Assembly.

- Shadowing Northern Community Assembly Councillors (e.g Council /committee meetings, Ward Walks, Surgeries, Neighbourhood partnerships meetings, Visits / tours)
- NYF to officially invite councillors to their Launch Event which will be due to take place end of October.
- Northern Youth Forum to look at undertaking consultation with regards to children and young people's services.
- NYF members attendance at Full Council Meeting in order to better understand the role of Councillors

The recommended budget of £500 would help support joint working with the Northern Youth Forum (travel/transport expenses, celebration event costs, room hire etc)

c) Ward Walkabouts - £1000

This funding would be used to organise walkabouts across the four Northern Community Assembly Wards. The Walkabouts will be organised with Ward members, partners and community groups/residents. The £1000 will fund the cost of transport, room hire, photography and refreshments for four ward walkabouts.

The walkabouts will be an opportunity for Ward Councillors, partners and residents to work together to address local issues. These could be things such as persistent fly tipping, graffiti or antisocial behaviour or anything which affects the quality of life of people in an area.

d) Additional Highways budget to deliver small schemes alongside the Street Ahead Programme - £13,500

Sheffield City Council are working with Amey, a private sector contractor, to carry out the new Streets Ahead work to significantly improve the city's roads, pavements, street lights, bridges and other items on or around our streets.

This report is recommending £13,500 to be allocated to fund small scheme work to run alongside Amey's current work programme. The benefit of this is to enable small schemes, such as dropped kerbs, K frames, double yellow lines, to be implemented at the same time as the Streets Ahead Programme, avoiding future disruption and to maximise the budget through potential cost savings.

e) Economic Workshops - £2000

Supporting the Local Community and the Local Economy are currently priorities for the Northern Community Assembly. This funding is recommended to contribute towards costs of running economic workshops across the area. The Northern Community Assembly will work with the Council's Economic team to identify interested groups and individuals. Examples of Economic Workshops can be found in Appendix A

5. Financial implications

The 2012/13 Discretionary Budget for the Northern Community Assembly is **£178,488**. This report proposes how the Assembly should allocate **£21,988** of this budget to tackle a range of priorities from within the Northern Community Plan. This will be monitored in accordance with Sheffield City Council financial procedures.

It is proposed that delegations be given to the relevant officers by the Assembly to ensure that the funding can be distributed and managed in the manner that is proposed.

6. Legal Implications

In implementing these proposals reliance can be placed on the new 'general power of competence' (the 'GPC') conferred on the Council by Section 1(1) of the Localism Act 2011.

(Section 1(1) came into force on 18th February 2012 and provides that, “A local authority has power to do anything that individuals generally may do.” This is clearly a very broad power, but it must be noted that it is subject to existing or future statutory limitations.)

The procurement of any goods, works or services must be undertaken in accordance with all relevant provisions of Sheffield City Council’s Constitution including the Council’s Contracts Standing Orders and all applicable procurement rules.

In exercising its discretion, the Assembly needs to be mindful of the Public Sector Equality Duty contained in Section 149 of the Equality Act 2010, that is the duty to have due regard to the need to:-

- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

This includes having due regard to the need to:-

- (a) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic; and
- (b) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it.

The proposed grant to fund actions from the Older Peoples Conference and support the work of the Youth Forum would be permitted under Section 158 of the Equality Act 2010, as it represents positive action to meet needs of persons who share a protected characteristic which are different from the needs of persons who do not share that protected characteristic.

7. Equality of Opportunity Implications

The Northern Community Assembly Discretionary budget has been allocated to help address a range of needs in the area, as dictated by the Northern Community Assembly Plan (which is supported by an Equality Impact Assessment).

The specific recommendations in this report include allocations that will address the needs of children and young people and older people.

8. Human Resource Implications

There are no direct human resource Implications for the Council.

9. Environmental and Sustainability Implications

Funding provided for walkabouts and additional Highways budget will have a positive impact on the local environment.

10. Mitigation of Risk

The risks relating to this proposal have been considered by the Northern Community Assembly Team. These risks will be regularly reviewed and monitored.

Projects funded may not lead to noticeable improvement in the priority issue. The Assembly Team (and the Accountable Bodies Team which administers funding) will monitor the impact of activity throughout the coming year, to assess whether projects have been effective.

The Assembly Manager will ensure payments are made as per the project proposal form and are released on time as per Council rules. The projects need to be aware that all funding must be spent by 31st March 2013 and no carry forward or extension is likely.

11. Alternative Options

A number of alternative projects/ activities were considered for funding from the unallocated **£21,988** discretionary budget. These were identified through on going consultation and discussions with Councillors and partners.

Consideration was given to:

- Running an ICDH course (Introductory to Community Development and Health Course)
- Broadband and Telecoms Study
- Funding Community Organiser Posts

The options above are not being recommended in this report as a result of one or more of the factors below:

- Unable to be delivered in the time frame (ie. by March 2013)
- Insufficient information to enable a decision to be taken at this time
- Could potentially be resourced from other funding

This report recommends delegation to the Assembly Manager, in consultation with the chair of the Assembly, to reallocate any under spend to projects that will tackle one or more priorities within the Northern Community plan.

12. Reasons for recommendations:

The areas of work are put forward on the basis that they align with the Northern Community Assembly Community Plan priorities and build on the experience of previous funding.

The allocation of the remaining 2012/13 Northern Community Assembly Discretionary Budget will ensure activity takes place to address some of the priorities as identified in the Northern Community Assembly Plan, namely;

- Supporting Local communities
- Safer Roads
- Better Parks and open Spaces
- Activities for Children and young People
- Supporting the Local Community

13. Recommendations:

That the Northern Community Assembly:-

- (1) Considers the information contained within this report and allocates the remaining **£21,988** of the 2012/13 Discretionary Budget to the projects identified in Section 4, namely:
 - Fund actions/ work identified as a result of three older peoples conferences - **£5000**
 - Supporting the work of the Northern Youth Forum **£500**
 - Ward Walkabouts, **£1000**
 - Additional Highways budget to deliver small schemes alongside the Streets Ahead programme for this financial year, **£13,500**
 - Economic Workshops (e.g. Funding, green technology, food and tourism, enterprising mums /dads, specialist business advice, tax returns) **£2000**

- (2) Delegates authority to the Assembly Manager, in consultation with the Chair of the Assembly, to -
 - Agree the particular activities to be funded from the activity budgets agreed in (1) above;
 - Agree targets, outputs and outcomes for all funded activity with the identified service deliverer and ensure best value for money;
 - Vary the amount of these allocations by not more than ten per cent in each case, funding permitting; and
 - Reallocate any further underspend to projects that will tackle one or more priorities within the Northern Community Plan

- (3) Authorises the Director of Community Services, in consultation with the Director of Legal Services, to agree the terms on which all funding referred to in this report is made available and to enter into such funding agreements with recipients of the funding and any other related agreements or arrangements, and on such terms, that she considers appropriate.

Enterprise Coach Team Upcoming Events & Information Sessions

Information Session – My Story In Business – Richard Thompson from Central Technology (Wednesday October 3rd at 1pm at Albion House)

Richard started Central Technology from his bedroom aged 18 in 2000. Now aged 28 his business has a turnover of over 1.5million and employs over 20 staff.

Central Technology was established in 2000 and has been offering flexible IT support, maintenance and expert IT advice to small, medium and large sized businesses in Sheffield, Nottingham, Derbyshire, Mansfield and other regions throughout the UK for over a decade.

The company was founded by Richard Thompson and Christopher Barr, with the aim of offering customers a fresh way of working with an IT support company that could provide tailored, fast, reliable and cost-effective IT solutions.

To read more about Richards’s business you can visit his company’s website –

www.ct.co.uk

Information Session - Social Media – (Wednesday October 10th at 1pm at First Point For Business , Sheffield Town

Hall.)The session covers how mainstream social media platforms can be used as a way to promote your business. The session focuses on Twitter, Facebook and LinkedIn and covers top tips and strategies to how you grow your social media presence. The session is being put on by The Enterprise Coach Team

Information Session - Accountancy with Nick Varley Partner at Godband Viner Taylor Accountancy (Friday 12th October at 1pm at Albion House)

The session will cover and answer questions around using an accountant, legal status, self assessment and tax returns, VAT, Cash flow forecasting & book keeping. The session is ideal for anyone who is close to starting and wants more information about how to manage the financial aspects of their business.

<http://www.gvt-sheffield.co.uk/>

Information Session – Marketing and Branding with Joe Morris Director at Brand Tonik (Wednesday October 17th at 1pm at Albion House)

The session will focus on the importance developing a brand and the part that it plays in a winning marketing strategy. Joe is a director at both Printing.com and Brand Tonik with has experience in both the graphic design and marketing fields. The session will cover how to put together a winning brand image and the different marketing materials available to small businesses on a budget.

Information Session – My Story In Business - Nick Dunhill, Owner of Blue Moon Cafe (Tuesday October 23rd at 1pm at Albion House)

Nick Dunhill opened Blue Moon Cafe in the mid nineties with his business partner. Now over a decade later the business has survived two recessions and a move of premises to become Sheffield's best loved and most prominent vegetarian cafe.

During the session Nick will discuss and share his experiences of his rise into business, what it's like to run a food business and the attention to detail it requires too be successful in the food industry, business planning, managing and recruiting staff and what it is like to run a business in Sheffield today.

<http://www.blumooncafesheffield.co.uk/>

Breakfast Club – Tuesday October 9th at The Forum Cafe 8:30am - 10:30am

The Breakfast Club is a friendly and relaxed networking group that meets monthly and is put on by Sheffield Enterprise Programme. The group consists of local start up, existing businesses and other local intermediaries who network in a professional and relaxed setting. The session is ideal for anyone who has begun trading and is new to networking or keen to meet and make new contacts for their business in Sheffield.

For more details please call the team. Please be aware that we require you to book onto all sessions. To do this please contact 0114 2136310 and speak to an Enterprise Coach.

Drop Days at Albion House - .September, 11th, 27th, October 5th, 11th & 16th. Any time between 9am & 3pm.



business &
education
south
yorkshire



Sheffield
Enterprise
Agency

This page is intentionally left blank